

UNFI Endless Aisle Document Requirements

Before onboarding to Endless Aisle, you will need to provide UNFI with required documents and certifications, including but not limited to the documents outlined below. UNFI may require additional documents during the review and approval process.

All suppliers must provide:

- **W-9 or W-8**
- **Certificate of Liability Insurance (COI)**
 - \$5M for supplements, raw and cooked, fresh or frozen processed meats (including beef, poultry, lamb, jerky, muscle meats, and deli meats), or fresh and frozen seafood
 - \$2M for all other products
 - Certificate Holder: UNFI 15 Park Row W, Ste 302, Providence, RI 02903
 - Please be sure UNFI is added as an additional insured **AND** listed as the certificate holder.

Third-party certifications are required for relevant product & brand attributes:

- Organic, Kosher, Fair Trade, Certified Gluten Free, Non-GMO Verified
- Disability Owned Business Enterprise, LGBTQIA+ Owned Business, Minority Business Enterprise, SBA 8(a) Business Development Program, SBA HUBZone Program, Small Business Enterprise, Veteran Owned Business, Veteran Serviced Disabled Owned Business, Veteran Owned Small Business, Women Business Enterprise, Women Owned Small Business

All grocery suppliers must provide a Food Safety and Quality Audit Certificate and Report:

As part of UNFI's continuous commitment to Food Safety & Quality, SQF certification, and adherence to FDA regulations, we are requiring from all our Suppliers, documentation that supports an effective Food Safety & Quality Program.

You will be required to provide the following:

A current, acceptable Food Safety and Quality Audit Certificate and Report performed by an accredited certifier under GFSI:

- Scope of certification
- Type of certification: SQF, BRC, IFS, FSSC 22000, etc.
- Date of certification

"Recognized Certification Programmes" - <https://www.mygfsi.com/certification/recognised-certification-programmes.html>

**Please note that FDA and State certificates as well as business licenses do not substitute for third-party audits*

Below are several Food Safety Auditing bodies:

- GMA: Grocery Manufacturers Association
- NSF International
- SCS Global Services
- AIB International



- Silliker, Inc.
- SAI Global

There are many more; these are a few of the better known.

What your Food Safety Plan should include, but is not limited to:

- HACCP/HARPC Plan
- FSVP: Foreign Supplier Verification Program (under FSMA)
- Pre-requisite Programs
 - Sanitation
 - GMPs
 - Trainings
 - Pest Control
 - Chemical Control
 - Food Defense
 - Food Security
 - Allergen Control